

NZOA Policies and Procedures – NZOA CPD EXEMPTION POLICY	
Document Title – G - 144	NZOA CPD Exemption Policy
Department	Governance
Prepared by	NZOA CEO
Approved by	NZOA Council
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Review Date	

Purpose

This policy outlines the requirements for exemptions from the NZOA Continuing Professional Development (CPD) programme.

Exemption from CPD Requirements

Grounds for an automatic exemption from CPD include:

- New members who gain membership after 30 October in the CPD year.
- Members who fully retire from practice during the CPD year.

Grounds for a full or partial exemption from CPD where an application is required include participants:

- Experiencing personal or family hardship
- Experiencing personal or family illness
- Special circumstances

Applying for Exemption

Applications for exemption from full or partial reporting should be made to the CPD Chair through the CPD Coordinator cpd@nzoa.org.nz.

Notification of Outcome

Participants will be notified of the outcome or progress of their application normally within 14 days.

This policy is based on the RACS Exemption Policy.