

<b>NZOA Policies and Procedures - NZOA Research Foundation and Outcomes Policy</b>	
Document Title – G - 120	<b>NZOA Research Foundation and Outcomes Policy</b>
Department	Administration
Prepared by	NZOA CEO
Approved by	NZOA Council
Approval Date	May 2013
Review Date	May 2016

**The Research and Outcomes Committee is an established ad hoc NZOA Council Committee**

### **Terms of Reference**

- To establish and administer the NZOA Research Foundation as detailed in the NZOA Research Foundation Terms of Reference
- To allocate research funds from the monies correctly apportioned to the NZOA Research Foundation
- To monitor, evaluate and report on the progress of research projects the research Foundation has funded
- To ensure that the Research Foundation promotes and develops research in the field of orthopaedics
- To provide input into the research section of the NZOA Strategic Plan
- To develop relationships with research funders
- Where appropriate to provide advice on the appointment of post-doctoral fellows

### **Membership**

- NZOA Council Representative – The Editorial Secretary
- Two members of NZOA who are actively involved in research and recognised by their peers as being involved in quality research which promotes the art and science of orthopaedic surgery
- One member of the NZOA Education Committee
- One Wishbone Trust trustee
- One member of the NZOA Trust – The NZOA Honorary Treasurer
- NZOA CEO – Administration function

### **Quorum**

A quorum consists of at least four members of the committee.

### **Terms of Office**

#### *Member*

Editorial Secretary  
Three appointed members

Wishbone Trustee  
NZOA Trust – Honorary Treasurer  
NZOA CEO

#### *Holds Office for*

Term on NZOA Council  
Three year cyclical term with one change per year

Term on Wishbone Trust  
Term on NZOA Council  
As required

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### **Schedule of Meetings**

May – Grant review and approval meeting

September – Grant review and approval meeting

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